1. **Purpose.** The committee on Scholarship has the responsibility of reviewing all scholarship applications for EANGKS scholarship awards and submitting their recommendations to the Executive Council for approval.

In accordance with Article IV, Section I of EANGKS Bylaws. The committee on scholarships shall consist of that number of members of the Association appointed by the President to serve at his/her pleasure. The committee shall:

- **a.** Publicize the Association's Scholarship Program.
- **b.** Recommend to the Executive Council rules to govern the scholarship program.
- **c.** Decide, through the Scholarship Committee's rules the recipients of the scholarship awards.
- **d.** Render an annual report to the ASSOCIATION including the following:
  1. Names of recipients and alternates for Scholarships.
  2. Names and information pertaining to the individuals making the selection of the scholarship winners.

2. **Objective.** A maximum of three (3) Scholarships totaling $1500.00 shall be awarded each fiscal year, one of which shall be titled "Gugler Scholarship Award". (See criteria for Gugler Scholarship Award)

3. **Policies.**

4. **Mission.**

5. **Goals.**

6. **Duties and Responsibilities.**

   **a. Chairman.**

   (1).The scholarship chairman should possess the equivalent of an undergraduate (4-year) degree with a complete understanding of academic scholarship requirements and ratings.

   (2).The chairman shall be a non-voting committee member.

   (3).The following guidelines shall be used in the processing and consideration of scholarship applications.

   (a).All applications shall be forwarded to the chairman for review no later than 30 May. Upon receipt of all applications, the chairman will review each application for completeness and current membership standing. The chairman will then set a date, time, and place for the committee to review and make their selections.

   (b).Prior to the meeting of the scholarship committee for selection, the chairman shall 'sanitize' all state scholarship application materials by removing all references to names, schools, communities, etc. which would indicate the source of the application. Each application will then be randomly numbered. Original copies of each application shall remain UNMARKED and in possession of the chairman. The chairman will not divulge applicant identities until all ratings have been completed and recorded.
Annex Q, Scholarship, To EANGKS Policy and Procedure Manual, 11 March 2004

(c). The chairman will use the information from the applications to develop a comparison chart detailing:

(a) Member or dependent
(b) High School graduation date
(c) Class rank (if known)
(d) School and community activities (offices held, awards, achievements, etc.)
(e) College attending and degree desired.
(f) College/High School attendance record
(g) Grade Point average (GPA)
(h) Degree of difficulty of classes taken. (scale of 1 to 10, with 10 being the least difficult)
(i) ACT scores and specific grades for the last two semesters (See example)
(j) Information not given in the application should be left blank.

(d). The chairman shall make available to each committee member copies of the qualified applications with all references to the applicant's identity blacked out (sanitized).

(e). The chairman shall compute the final ratings and check the results for accuracy and validity. The Final Results/Selections shall be submitted to the Executive Council no later than 30 days prior to the beginning of that year's FALL semester.

b. Committee Members: The number of members selected to the Scholarship Committee shall range between four and seven and shall consist of Army and Air Guard EANGKS current members. Members of the committee shall possess an associates (2-year) degree or equivalent with a full understanding of academic scholarship ratings.

(1). Members of the Scholarship Committee will review the "sanitized" packages presented and decide (without consultation between members) in what order the applicants deserve the scholarship. Using the grade sheet (comparison chart), committee members will rank the scholarships so that the most deserving one shall be the lowest number and the least deserving shall have the highest number.

(2). Committee members will turn in their results (score sheets/ballots) to the Scholarship Chairman.

c. Selection: The chairman will tally, validate and record all results. The applicants with the least total points will be awarded the available scholarships.

d. ALL SELECTIONS ARE SUBJECT TO EXECUTIVE COUNCIL APPROVAL.
SELECTION CRITERIA FOR GUGLER AWARD

Individuals deciding to continue their education later in life are often discriminated against because they have no academic record to substantiate an academic scholarship. The Gugler Award has been established to encourage those members who have been out of school for many years to further their education.

1. The following guidelines shall be considered in the selection of the Gugler Award recipient:
   a. Must be a member or member's spouse in good standing with EANGKS and the National Guard.
   b. Member must possess a High School Diploma or G.E.D.
   c. Cover letter should include one or more of the following:
      (1). Past obstacles overcome (i.e. economic/social problems)
      (2). Personal conflicts (i.e. housewife with children, irregular work hours)
      (3). Member is putting more than one child through college.

2. If the criteria as stated in paragraph 1c. does not fit any of the applications submitted, applicants will be judged on standard academic achievements.
### Annex Q, Scholarship, To EANGKS Policy and Procedure Manual, 11 March 2004

<table>
<thead>
<tr>
<th>Applicant Number</th>
<th>Member/Dependent/Spouse</th>
<th>High School Grad/GED</th>
<th>Class Ranking</th>
<th>Activities Involvement</th>
<th>Offices Held</th>
<th>School Attendance Record</th>
<th>GPA</th>
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**DIRECTIONS:**

1. Using the grade sheet above; committee members will rank each scholarship application so that the **MOST DESERVING** applicant shall be the **LOWEST NUMBER** and the least deserving shall be the highest number using a scale of 1 to 10.

2. When completed, turn in grade sheet to Committee Chairman for final scoring.

**NOTES**

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**Signature**

**Evaluator Printed Name**

Q-4